Operator PM

Web EHS*desk*™ provides a fully integrated suite of web-based software modules designed to support administrative, operational, and business process information management associated with Environment, Health, and Safety (EHS).

The **Operator PM** module provides a mechanism to document machine-specific instructions and pictures associated with equipment maintenance. These instructions are assigned a frequency (i.e., daily, weekly, monthly). Once the assessment is complete, this information can be printed in the form of an Operator PM Posting Report. Operator PM can be used as a standalone module or as part of the Safety suite.

Features and Functionality

- Operator preventive maintenance data managed via a user-friendly, step-by-step interface
- Preventive maintenance instructions are designated as daily, weekly, or monthly
- Posting Report includes machine-specific pictures illustrating each preventive maintenance instruction
- Links to machine/equipment inventory

Operator PM Assessment Summary Page

- Typical users include EHS Professionals, Facilities & Services Maintenance (Authorized) Personnel, and Shop Floor Operations Personnel

Benefits

- Enables Authorized personnel to systematically handle and satisfy preventive maintenance procedural requirements
- Posting Reports provide a proactive mechanism to help ensure that important equipment maintenance is performed

Reports

Operator PM Inventory Report

- Ad hoc reporting is available using a flexible search with multiple filters; query results can be printed or saved to an Excel™ or PDF format
- PM Assessment progress status available to view all equipment and associated status (None, Draft, or Final)
- User-friendly Operator PM Posting Report displaying pictures and instructions available; can be laminated and posted at equipment
- Operator PM inventory listing (formatted report) available
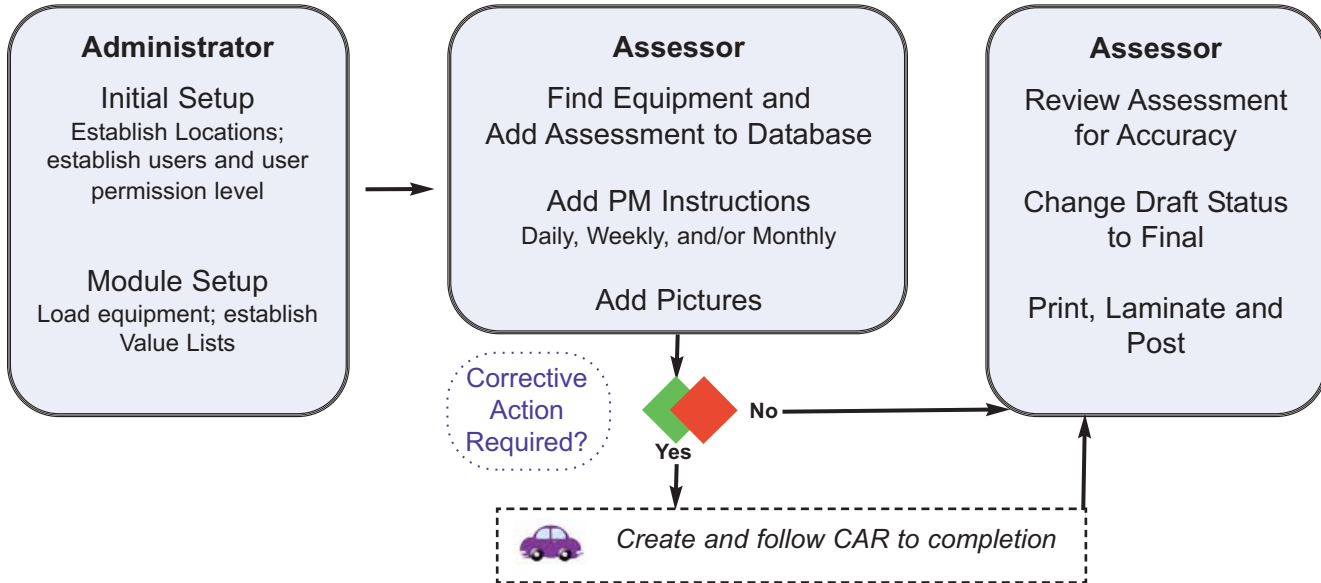
Integration Points

- EHS*desk* **Corrective Action Request (CAR)**: a CAR can be created during the assessment to track a missing or deficient preventive maintenance plan

Process Flow

Administrator

Initial Setup
Establish Locations; establish users and user permission level

Module Setup
Load equipment; establish Value Lists

Assessor

Find Equipment and Add Assessment to Database

Add PM Instructions
Daily, Weekly, and/or Monthly

Add Pictures

Assessor

Review Assessment for Accuracy

Change Draft Status to Final

Print, Laminate and Post

Corrective Action Required?

No

Yes

Create and follow CAR to completion

Operator PM

Daily

Equipment ID: TEST_EQUIP

Assessor: Tester, Chester

Location: Main Building

Description: Test Machine

Area: ABCD

Organization: ABC Test Company

Update Date: 03/24/2014

1. Check fitting for broken o-ring

2. Wipe the keyboard clean

1. Check fitting

2. Keyboard

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